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(54) **METHOD AND SYSTEM FOR PROVIDING
SEARCH ASSISTANCE VIA A
COMMUNICATIONS NETWORK**

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(52) **U.S. Cl.**
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(58) **Field of Classification Search**
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See application file for complete search history.

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(57) ABSTRACT

A system and method for providing search assistance over a communications network to an employer or a job seeker advertising positions at or applying to positions at higher education learning institutions. The method enables an employer to submit information about their open positions into a categorized online system accessible to persons looking for employment in higher education. The categories are specially selected to reflect current market conditions in higher education. Employers utilize a specialized posting system to make their postings. Postings are viewed and polished prior to being made available to job seekers to ensure proper categorization, content, and completeness.

Job seekers may view posted positions by entering search criteria into a search engine to produce a list of jobs matching the criteria. Job seekers may also browse listed positions by clicking through a series of categories that describe an academic discipline or administrative department. The system and method also provides tools which allow the job seeker to upload resumes, curriculum vitae, cover letters, and other relevant documents and connects the job seeker to a docketing system to schedule events related to the job seeking campaign.

1 Claim, 9 Drawing Sheets

